

FINANCE COMMITTEE

25 July 2017

Present: Councillors Westmorland (Chairman), Draper, Nicholson, Upson & Wootton.

Apologies: Councillor Swift.

1 member of the public was in attendance.

075 DECLARATIONS OF INTEREST

Councillors should disclose pecuniary or non-pecuniary interest/s in any item/s on this agenda.

The Chairman read out the following statement. Members are referred to, and shall observe, the provisions of the Hemsworth Town Council's Code of Conduct. If a Councillor has a Disclosable Pecuniary Interest he/she must, unless a dispensation has been granted, withdraw from the meeting room and take no part in the discussion or vote. If any interest (Pecuniary or Non-Pecuniary) has not been entered in the Town Council's register then you must disclose it at the meeting and inform the Monitoring Officer within 28 days of the date of initial disclosure. Failure to abide by the provisions of the Code in regard to Disclosable Pecuniary Interests now amounts to a criminal offence.

No declarations were received.

076 MINUTES

RESOLVED: That the Minutes of the meeting held on 13th June 2017 as detailed in Minute Book No. 1, 2017/2018, pages 024 - 060 and as adopted by the Town Council on 4th July 2017, be received and approved.

077 SUB COMMITTEES

RESOLVED: That the minutes of the sub committees, as detailed on pages 075 - 076 of these minutes be noted:-

Finance	13 June 2017
Finance	18 July 2017

078 PAYMENT OF ACCOUNTS

RESOLVED: That the schedule of accounts paid as circulated to all Town Councillors and detailed on pages 077 – 095 of these minutes be adopted:-

May 2017 Cheque No's 717378 - 717383	= £1,603.24
Direct debits	= £12,089.45
BACS	= £73,124.19
Transfers	= £167,890.81
Schedule Total	<u>= £254,707.69</u>

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078 PAYMENT OF ACCOUNTS - continued

<u>June 2017 Cheque No's 717384 - 717390</u>	= £960.98
Direct debits	= £8,847.31
BACS	= £38,926.87
Transfers	= £72,385.34
Schedule Total	<u>= £121,120.50</u>

The Chairman signed and dated the schedules.

079 CORRESPONDENCE

The Town Clerk reported on the following:

- a. CCLA Market Report, Public Sector Deposit Fund and Property Fund
It was agreed that the information be noted.

080 GRANT APPLICATIONS

The Town Clerk reported on the following:

- a. The Royal British Legion – Kinsley Branch
The Clerk gave details of the application received for a grant to help towards a band and refreshments for the Remembrance Day Parade. Councillor Upson proposed £250 in line with the policy and that he would also donate £50 from his Chairman's Allowance. This was seconded by Councillor Westmorland.

RESOLVED: that by a unanimous vote the proposal was carried.

- b. Boar Cottage Charity
It was agreed that a grant of £250 be approved.

- c. Whiteknights Yorkshire Blood Bikes
It was agreed that a grant of £250 be approved.

081 BUDGETS

The Town Clerk reported on the following:

- a. Cemetery Road Football Facilities
It was agreed that approval for the equipment required be agreed and Chairs action on the ground works be endorsed.

- b. Quarterly Budget Report
It was agreed that report which was circulated to all Town Councillors be approved.

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081 BUDGETS - continued

c. Hanging Baskets (Complaint)

The Clerk gave details of a complaint received relating to the fact that the Town Council no longer provided hanging baskets in the Township and that Wakefield Council did not provide any floral attractions.

It was agreed that the issues raised be noted and that the Town Council look into this matter at the next budget meeting.

082 EXCLUSION OF PRESS & PUBLIC

RESOLVED: That in view of the confidential nature of business to be transacted, it is advisable, in the public interest, that the public and press be excluded and they are instructed to withdraw

083 STAFFING MATTERS

The Town Clerk reported on the following:

a. Sickness monitoring – All Staff

It was agreed that the details provided by the Clerk be noted.

b. SLCC & NALC Conferences

It was agreed that the Clerk be given authority to attend the conferences in October & December 2017.

c. Staffing review update

It was agreed that the details provided by the Clerk be noted. Approval was given to the three month temporary contract (Facilities Manager) and that a panel consisting of Councillors Draper, Upson & Westmorland deal with the current vacancy (Service Provision).

The meeting closed at 7.20 p.m.

Tina Pattison
Town Clerk
25 July 2017

Ref: FC020717