

FINANCE COMMITTEE
24 January 2017

Present: Councillors Westmorland (Chairman), Campbell, Draper, Morris, Nicholson, Swift & Upson.

Apologies: Councillor Wootton.

1 member of the public was in attendance.

215 DECLARATIONS OF INTEREST

Councillors should disclose pecuniary or non-pecuniary interest/s in any item/s on this agenda.

The Chairman read out the following statement. Members are referred to, and shall observe, the provisions of the Hemsworth Town Council's Code of Conduct. If a Councillor has a Disclosable Pecuniary Interest he/she must, unless a dispensation has been granted, withdraw from the meeting room and take no part in the discussion or vote. If any interest (Pecuniary or Non-Pecuniary) has not been entered in the Town Council's register then you must disclose it at the meeting and inform the Monitoring Officer within 28 days of the date of initial disclosure. Failure to abide by the provisions of the Code in regard to Disclosable Pecuniary Interests now amounts to a criminal offence.

216 MINUTES

RESOLVED: That the Minutes of the meeting held on 8th November 2016 as detailed in Minute Book No. 4, 2016/2017, pages 144 – 162 and as adopted by the Town Council on 22nd November 2016, be received and approved.

217 SUB COMMITTEES

RESOLVED: That the minutes of the sub committees, as detailed on pages 198 – 199 of these minutes be noted:-

Finance	15 November 2016
Finance	14 December 2016

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218 PAYMENT OF ACCOUNTS

RESOLVED: That the schedule of accounts paid as circulated to all Town Councillors and detailed on pages 200 – 238 of these minutes be adopted:-

<u>October 2016</u> Cheque No's 717337 to 717341	= £439.36
Direct debits	= £42,804.03
BACS	= £97,901.21
Transfers	= £7,362.95
Schedule Total	= <u>£148,507.55</u>

<u>November 2016</u> Cheque No's 717342 to 717351	= £1,188.69
Direct debits	= £9,798.83
BACS	= £24,881.15
Transfers	= £34,430.42
Schedule Total	= <u>£70,299.09</u>

<u>December 2016</u> Cheque No's 717352 to 717356	= £847.01
Direct debits	= £9,548.95
BACS	= £29,820.53
Transfers	= £33,431.07
Schedule Total	= <u>£73,647.56</u>

The Chairman signed and dated the schedules.

219 CORRESPONDENCE

The Town Clerk reported on the following:

- a. Yorkshire Audit – Internal audit report to include a change to the Financial Regulations

It was agreed that the report and details supplied by the Clerk be noted.

- b. YLCA - White Rose update

It was agreed that the information received be noted.

220 GRANT APPLICATIONS

The Town Clerk reported on the following:

- a. Westfield Food Bank – **No application received.**

- b. Prince of Wales Hospice

RESOLVED: That the application received for a grant of £210.31 be approved.

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221 BUDGET 2016/17

The Town Clerk reported on the following;

a. Yorkshire Air Ambulance - To consider the purchase of defibrillator(s)
Members discussed the information provided by Laura Williams (Yorkshire Ambulance Service) at an earlier meeting.

RESOLVED: That a sum of £1,200 be made from the budget `repairs building` to `new equipment` to purchase 1 defibrillator for the Community Centre. **It was further agreed** that funds be placed in the 2017/18 budgets for a defibrillator to be purchased at Hemsworth Water Park and that the Clerk contacts local businesses and funding streams to look to purchase a third defibrillator for the Fitzwilliam Centre.

b. Precept meeting

It was agreed that the Special Finance Committee to discuss the budgets for 2017/18 takes place on 7 February 2017.

c. Confirm Chairs actions – Financial Regulations 11e (purchase of Countax machine & Consultants fees re; Fitzwilliam Old peoples Centre)

RESOLVED: Members approved the actions taken in relation to the purchase of a new machine and consultants fees.

d. Fly a Flag for the Commonwealth

It was agreed that the information relating to the event which is to take place on 13 March 2017 be noted.

e. Event to mark the end of WW1

It was agreed that authority be given to the Clerk to arrange for a beacon to be purchased as part of the event promotion (World War 1 Beacons of Light) on 11 November 2018

f. Replacement Cable runway (Playworld)

The Clerk gave details to members on the cost for repairs to the cable runway and three quotes for replacement of this item of equipment.

RESOLVED: that the information be noted and that authority be given to the Clerk to purchase a new cable runway (steel/timber to be agreed).

222 EXCLUSION OF PRESS & PUBLIC

RESOLVED: That in view of the confidential nature of business to be transacted, it is advisable, in the public interest, that the public and press be excluded and they are instructed to withdraw

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223 OPENING OF TENDERS – MACHINE SERVICING

Members opened five tenders received for the Machine Servicing

RESOLVED: That the quotation received from Fisco (Wakefield) for the machine servicing be approved.

224 STAFFING MATTERS

The Town Clerk reported on the following:

a. Sickness monitoring – All Staff

It was agreed that the details provided by the Clerk be noted.

b. Local Government Association – Advisory Bulletin

It was agreed that the information received be noted.

c. Staffing review update

It was agreed that the details provided by the Clerk be noted and approval was given to the extension of a further three month period for the two staff members on temporary contracts.

d. Termination of Employment – Wages

It was agreed that the details provided by the Clerk be noted and the actions taken endorsed.

The meeting closed @ 7.40 p.m.

Tina Pattison
Town Clerk
24 January 2017

Ref: FC040117