

**FINANCE COMMITTEE**

**16 January 2018**

**Present:** Councillors Westmorland (Chairman), Draper, Swift & Upson.

**Apologies:** Councillors Nicholson, McIntyre & Wootton.

**1 member of the public was in attendance.**

**194 DECLARATIONS OF INTEREST**

Councillors should disclose pecuniary or non-pecuniary interest/s in any item/s on this agenda.

**The Chairman read out the following statement.** Members are referred to, and shall observe, the provisions of the Hemsworth Town Council's Code of Conduct. If a Councillor has a Disclosable Pecuniary Interest he/she must, unless a dispensation has been granted, withdraw from the meeting room and take no part in the discussion or vote. If any interest (Pecuniary or Non-Pecuniary) has not been entered in the Town Council's register then you must disclose it at the meeting and inform the Monitoring Officer within 28 days of the date of initial disclosure. Failure to abide by the provisions of the Code in regard to Disclosable Pecuniary Interests now amounts to a criminal offence.

**No declarations were received.**

**195 MINUTES**

**RESOLVED:** That the Minutes of the meeting held on 14<sup>th</sup> November 2017 as detailed in Minute Book No. 4, 2017/2018, pages 170 - 191 and as adopted by the Town Council on 05<sup>th</sup> December 2017, be received and approved.

**196 SUB COMMITTEE**

**RESOLVED:** That the minutes of the sub committees, as detailed on pages 225 - 226 of these minutes be noted:-

Finance	14 November 2017
Finance	13 December 2017

**197 PAYMENT OF ACCOUNTS**

**RESOLVED:** That the schedule of accounts paid as circulated to all Town Councillors and detailed on pages 227 – 250 of these minutes be adopted:-

<b><u>November 2017</u> Cheque No's 717422 - 717433</b>	<b>= £3,180.13</b>
<b>Direct debits</b>	<b>= £11,779.06</b>
<b>BACS</b>	<b>= £118,956.93</b>
Transfers	= £8,274.21
Schedule Total	<b><u>= £142,190.33</u></b>

**FINANCE COMMITTEE**  
**16 January 2018**

**197 PAYMENT OF ACCOUNTS - continued**

<u>December 2017</u> Cheque No's 717434 - 717435	= £162.69
Direct debits	= £10,757.48
BACS	= £52,225.64
Transfers	= £5,597.23
Schedule Total	= <u>£68,743.04</u>

**The Chairman signed and dated the schedules.**

**198 CORRESPONDENCE**

The Town Clerk reported on the following:

a. Yorkshire Audit – Internal Audit visit  
**It was agreed** that the information received be noted.

b. CCLA  
**It was agreed** that the information received be noted.

**199 GRANT APPLICATIONS**

The Town Clerk reported on the following:

a. Hemsworth Miners Social Club  
The Clerk informed members she was still awaiting copies of the bank statements before this application could be discussed.  
**It was agreed** that the information be noted.

b. The Prince of Wales Hospice  
**It was agreed** that following consideration of the application received that a grant of £194.99 be approved.

c. Hemsworth Dragons ARLFC  
**It was agreed** that following consideration of the application received that a grant of £250 be approved.

**200 BUDGETS**

The Town Clerk reported on the following:

a. 3<sup>rd</sup> Quarterly report & budget meeting (setting of precept for 2018/19)  
**It was agreed** that the information reported by the Town Clerk be noted and that members agreed for the budget meeting to be held on 30 January 2018.

**FINANCE COMMITTEE**  
**16 January 2018**

**201 EXCLUSION OF PRESS & PUBLIC**

**RESOLVED:** That in view of the confidential nature of business to be transacted, it is advisable, in the public interest, that the public and press be excluded and they are instructed to withdraw

**202 STAFFING MATTERS**

The Town Clerk reported on the following:

a. Sickness monitoring – All Staff

**It was agreed** that the details provided by the Clerk be noted.

b. Local Government Advisory Bulletin

**It was agreed** that the information received be noted.

c. Staffing review update

**It was agreed** that the details provided by the Clerk be noted and confirmation of the temporary appointment to permanent be approved.

**The meeting closed at 7.20pm**

Tina Pattison  
Town Clerk  
16 January 2018

Ref: FC040118