

FINANCE COMMITTEE

13 June 2017

Present: Councillors Westmorland (Chairman), Draper, Nicholson, Swift, Upson & Wootton.

Apologies: Councillor Jones.

1 member of the public was in attendance.

045 DECLARATIONS OF INTEREST

Councillors should disclose pecuniary or non-pecuniary interest/s in any item/s on this agenda.

The Chairman read out the following statement. Members are referred to, and shall observe, the provisions of the Hemsworth Town Council's Code of Conduct. If a Councillor has a Disclosable Pecuniary Interest he/she must, unless a dispensation has been granted, withdraw from the meeting room and take no part in the discussion or vote. If any interest (Pecuniary or Non-Pecuniary) has not been entered in the Town Council's register then you must disclose it at the meeting and inform the Monitoring Officer within 28 days of the date of initial disclosure. Failure to abide by the provisions of the Code in regard to Disclosable Pecuniary Interests now amounts to a criminal offence.

Councillors Swift & Nicholson declared a pecuniary interest in agenda item 10a.

046 MINUTES

RESOLVED: That the Minutes of the meeting held on 11th April 2017 as detailed in Minute Book No. 7, 2016/2017, pages 286 – 307 and as adopted by the Town Council on 16th May 2017, be received and approved.

047 SUB COMMITTEES

RESOLVED: That the minutes of the sub committees, as detailed on pages 028 - 029 of these minutes be noted:-

Finance	26 April 2017
Finance	23 May 2017

FINANCE COMMITTEE
13 June 2017

048 PAYMENT OF ACCOUNTS

RESOLVED: That the schedule of accounts paid as circulated to all Town Councillors and detailed on pages 030 – 060 of these minutes be adopted:-

<u>March 2017</u> Cheque No's 717364 - 717370	= £660.69
Direct debits	= £10,023.45
BACS	= £42,818.81
Transfers	= £44,981.14
Schedule Total	= <u>£98,484.09</u>

<u>April 2017</u> Cheque No's 717371 - 717377	= £1,274.26
Direct debits	= £9,969.53
BACS	= £159,661.52
Transfers	= £397,355.21
Schedule Total	= <u>568,260.52</u>

The Chairman signed and dated the schedules.

049 CORRESPONDENCE

The Town Clerk reported on the following:

- a. White Rose Update (YLCA)
It was agreed that the information be noted.
- b. SLCC – Extension of the right to inspect accounting records
It was agreed that the information be noted.
- c. CCLA Market Report, Public Sector Deposit Fund and property Fund
It was agreed that the information be noted.

050 GRANT APPLICATIONS

The Town Clerk reported on the following:

- a. Hemsworth Elite
The Clerk informed members that this application had been withdrawn.
It was agreed that the information be noted.

FINANCE COMMITTEE
13 June 2017

050 GRANT APPLICATIONS - continued

b. The Royal British Legion – Hemsworth Branch

The Clerk gave details of the application received for a grant to help towards a band and refreshments for the Remembrance Day Parade. Councillor Upson proposed £250 in line with the policy and that he would also donate £50 from his Chairman's Allowance. This was seconded by Councillor Swift

RESOLVED: that by a unanimous vote the proposal was carried.

c. Breakthrough Rugby Club (Hemsworth RFC)

It was agreed that following consideration of this application that no grant be approved.

051 BUDGETS

The Town Clerk reported on the following:

a. Defibrillator – Fitzwilliam Centre

The Clerk informed members that she had managed to obtain funding of £415 from the Yorkshire Ambulance Charitable Fund plus two donations from local organizations (L & T Transport Training Services and Farm foods) however despite sending letters to other local businesses there had been no other pledges received.

It was agreed that the information be noted and that authority be given to the Clerk to purchase a third defibrillator and the remaining monies to be funded from the attractions budget.

052 EXCLUSION OF PRESS & PUBLIC

RESOLVED: That in view of the confidential nature of business to be transacted, it is advisable, in the public interest, that the public and press be excluded and they are instructed to withdraw

Councillors Swift & Nicholson having declared an interest in the next agenda item left the room taking no part in discussions.

053 GRANT APPLICATIONS

a. Kinsley & Fitzwilliam Learning & Community Centre (refer to Minute No.s 274 & 301a) – A report will be circulated at the meeting

Members discussed in detail the Town Clerks report that was circulated at the meeting. Councillor Upson proposed that the recommendation in the report be approved subject to a four month timescale. This was seconded by Councillor Draper.

RESOLVED: That by a unanimous vote the recommendation in the report to include a four month timescale be approved.

FINANCE COMMITTEE
13 June 2017

Councillors Swift & Nicholson returned to the meeting.

054 CONTRACT HIRE

Members discussed the renewal of the contract hire agreement and future replacement of the Transit Van.

RESOLVED: That the quotation from Ford Lease be approved.

055 1, BANK STREET

It was agreed that the details supplied by the Clerk re; potential tenant of the building be noted and that the Clerk advertises the building for lease.

056 STAFFING MATTERS

The Town Clerk reported on the following:

a. Sickness monitoring – All Staff

It was agreed that the details provided by the Clerk be noted.

b. Staffing review update

It was agreed that the details provided by the Clerk be noted. Approval was given to the provision a three month temporary contract (Service Provision) and members noted the notice received from a member of staff.

c. Termination of Employment – Wages

It was agreed that the details provided by the Clerk be noted.

d. Advisory Bulletin – Local Government Association

It was agreed that the details provided by the Clerk be noted.

The meeting closed 8.05 p.m.

Tina Pattison
Town Clerk
13 June 2017

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