

NOTICE OF A FINANCE COMMITTEE

You are hereby summoned to attend a Finance Committee of the Hemsworth Town Council to be held at the **Council Chamber, Hemsworth Town Council Community Centre, Bullenshaw Road, Hemsworth** on **Tuesday** next, the **11th day of March 2014** commencing at **7.00 p.m.** for the purpose of transacting the following business.

T. A. Pattison
Town Clerk

BUSINESS

01 APOLOGIES FOR ABSENCE

02 DECLARATIONS OF INTEREST

Councillors should disclose pecuniary or non-pecuniary interest/s in any item/s on this agenda.

Chairman to read out the following statement. Members are referred to, and shall observe, the provisions of the Hemsworth Town Council's Code of Conduct. If a Councillor has a Disclosable Pecuniary Interest he/she must, unless a dispensation has been granted, withdraw from the meeting room and take no part in the discussion or vote. If any interest (Pecuniary or Non-Pecuniary) has not been entered in the Town Council's register then you must disclose it at the meeting and inform the Monitoring Officer within 28 days of the date of initial disclosure. Failure to abide by the provisions of the Code in regard to Disclosable Pecuniary Interests now amounts to a criminal offence.

03 MINUTES

To receive and approve the Minutes of the meeting held on 21st January 2014 as detailed in Minute Book No. 5, 2013/2014, pages 214 - 238 and as adopted by the Town Council on 11th February 2014.

04 SUB COMMITTEES

To receive, adopt or otherwise deal with the minutes of the following Sub Committees:-

Finance

20 February 2014

attached

Finance Committee Agenda
Continued
11 March 2014

05 PAYMENT OF ACCOUNTS

To receive and approve the following paid accounts attached:-

January 2014 Cheque No's 715632 to 715700	= £74,489.38
Direct debits	= £8,995.89
Transfers	= £3,666.22
Schedule Total	<u>= £87,151.49</u>

The Chairman to sign and date the schedule.

06 CORRESPONDENCE

The Town Clerk to report on the following:

- a. YLCA/Department for Communities and Local Government - Council Tax Support Grant

07 GRANT APPLICATIONS

The Town Clerk to report on the following applications:

- a. Kinsley Craft Workshop
- b. Outside Action for Kids (OAK)

08 EXPENDITURE

To confirm the Recommendation from the Recreation Committee meeting in relation to proposed expenditure re: Cemetery Road fencing.

09 EXCLUSION OF PRESS & PUBLIC

10 GRANT APPLICATIONS continued

The Town Clerk to report on the following application:

- a. Hemsworth & District Partnership

11 SOUND SYSTEM - COUNCIL CHAMBER & FUNCTION ROOM

The Town Clerk to provide an update on this matter along with three quotations received.

12 LAKESIDE CAFE

The Town Clerk to report on the following:

- a. Staffing
- b. Financial matters
- c. Update re: Loan approval/Lakeside roof tenders

Finance Committee Agenda
Continued
11 March 2014

13 JUDICIAL REVIEW

The Town Clerk to provide a further update in relation to financial matters/budgets (refer to Minute No.s 27, 125, 180 & 287)

14 STAFFING MATTERS

The Town Clerk to report on the following:

- a. Sickness monitoring – All Staff
- b. Long term sick & Medical examinations
- c. Probation period - Service Team A
- d. Flexible working request –Family Leave policy
- e. The Local Government Pension Scheme 2014
- f. Local Government Yorkshire & Humber – Employment Law Update (Advisory Bulletins)

CIRCULATION:

Councillors Campbell, Draper, S. Gilliver-Cooper, S.L. Gilliver-Cooper, McIntyre, Pickin, Swift, Upson, Westmorland & Wootton.

Tina Pattison
Town Clerk
05 March 2014
Ref: FC010314