

NOTICE OF A FINANCE COMMITTEE

You are hereby summoned to attend a Finance Committee of the Hemsworth Town Council to be held at the **Council Chamber, Hemsworth Town Council Community Centre, Bullenshaw Road, Hemsworth** on **Tuesday** next, the **29th day of April 2014** commencing at **7.00 p.m.** for the purpose of transacting the following business.

T. A. Pattison
Town Clerk

BUSINESS

01 APOLOGIES FOR ABSENCE

02 DECLARATIONS OF INTEREST

Councillors should disclose pecuniary or non-pecuniary interest/s in any item/s on this agenda.

Chairman to read out the following statement. Members are referred to, and shall observe, the provisions of the Hemsworth Town Council's Code of Conduct. If a Councillor has a Disclosable Pecuniary Interest he/she must, unless a dispensation has been granted, withdraw from the meeting room and take no part in the discussion or vote. If any interest (Pecuniary or Non-Pecuniary) has not been entered in the Town Council's register then you must disclose it at the meeting and inform the Monitoring Officer within 28 days of the date of initial disclosure. Failure to abide by the provisions of the Code in regard to Disclosable Pecuniary Interests now amounts to a criminal offence.

03 MINUTES

To receive and approve the Minutes of the meetings held on 6th March & 11th March 2014 as detailed in Minute Book No.6, 2013/2014, pages 274 & 275 - 285 and to be adopted by the Town Council at the reconvened meeting (29/04/14).

04 SUB COMMITTEES

To receive, adopt or otherwise deal with the minutes of the following Sub Committees:-

Finance

18 March 2014

attached

Finance Committee Agenda
Continued
29 April 2014

05 PAYMENT OF ACCOUNTS

To receive and approve the following paid accounts **attached**:-

February 2014 Cheque No's 715701 to 715756 = £49,413.54

Direct debits = £14,091.89

Transfers = £8,003.99

Schedule Total = £71,509.42

March 2014 Cheque No's 715757 to 715818 = £78,745.91

Direct debits = £10,763.81

Transfers = £115,237.59

Schedule Total = £204,747.31

The Chairman to sign and date the schedules.

06 CORRESPONDENCE

The Town Clerk to report on the following:

- a. Minsthorpe Pool Action Group

07 GRANT APPLICATIONS

The Town Clerk to report on the following applications:

- a. Outside Action for Kids (OAK - Oak Forest School)
- b. The Royal British Legion (Hemsworth Branch)
- c. Turning Point (Gardening Club Project)

08 QUOTATION

The Town Clerk to report on a quotation received to increase the wooden floor area in the function room.

09 CHAIRMAN'S ALLOWANCE

Councillor Upson to provide information in relation to his Chairman's allowance.

10 EXCLUSION OF PRESS & PUBLIC

11 STAFFING MATTERS

The Town Clerk to report on the following:

- a. Sickness monitoring – All Staff
- b. Staffing & Service provision – on going review
- c. Grievances

CIRCULATION:

Councillors Campbell, Draper, S. Gilliver-Cooper, S.L. Gilliver-Cooper, Jones, Leach, Nicholson, McIntyre, Pickin, Swift, Upson, Westmorland & Wootton.

Tina Pattison
23 April 2014

Town Clerk
Ref: FC020414